



22 June 2020

Dear Parents/Carers and Y12 students

The Sixth Form Team really enjoyed seeing those of you who came in for a wellbeing check over the last two weeks and were delighted to see how well you were coping with the current situation. Mrs Pearson will continue to check in with you to support your wellbeing and has provided lots of guidance for Post 18 planning. Throughout 'lockdown' your subject teachers have been working hard with you, remotely, to support your academic learning. We are now able to offer you a subject based tutorial with one of your subject teachers to help you address areas you are finding difficult to grasp and to help you plan your learning over summer.

To maximise the benefit of the two-hour tutorial, please make sure you have reviewed your remote learning and have compiled a list of areas you are struggling with. Bring this list with you to inform the questions you may want to ask. Some of your teachers may ask you to submit questions via email before the tutorial – please take an active part in planning for your learning. Ideally, bring all your remote learning with you whether on paper, electronically or a mixture of the two (we understand that many of you won't have access to a printer or be able to bring a laptop with you). You must bring your own resources to support your learning; we are not able to lend equipment. Partnership lessons with Brigshaw will continue as remote learning until the end of this academic year. In addition to the tutorials at TMHS, some staff will be trialling 'live lessons' with you. To be able to access this you **MUST** acknowledge, by email: [post16administrator@tmhs.co.uk](mailto:post16administrator@tmhs.co.uk), that you have read, understood and will comply with the MS TEAMS Student Guide which is attached. We need to have received that agreement by Thursday, 25 June at the latest.

To adhere to health and safety guidance and to keep students and staff safe, we have taken every precaution to ensure you can arrive, have your tutorial and then leave the building safely. With that in mind, you must agree to follow the protocols set out in this letter. You must understand that this is for your safety and for those around you so, if protocols are breached in any way you will be directed to leave the site.

Please make sure you have read and understand the following:

- Do not attend if you suspect you have symptoms of Covid-19.
- Do not attend if you have been in contact with someone who has symptoms of Covid-19 in the last 14 days.
- Do not attend if you fall into the high-risk category.
- Arrive ON TIME. Not early or late. If you arrive late you will be directed to leave and will miss your tutorial.



- Adhere to the 2m social distance rules at all times.
- Enter by the main school entrance.
- Wash your hands upon entering school in reception if your tutorial is in the Hall or Lecture Theatre and in the Atrium for all other lessons. Your subject teacher will collect you from Reception if you are in the Hall or Lecture Theatre and from the Atrium for all other locations. Your teacher will take you to your classroom – social distancing must be maintained at all times.
- Observe all signage and floor markings.
- You must arrive by yourself, not in a group and leave in the same way.
- If you feel you have developed symptoms once in the building, you must tell the staff member immediately.
- You are not permitted to go anywhere else in school other than your allocated room.
- Use the one-way system to exit the building – follow the arrows.
- You will be taken back to Reception at the end of the tutorial to leave the site on your own.

The timetable for tutorial is attached. For those subjects offering Live Lessons remotely, additional guidance is given. Please ensure you follow this guidance and familiarise yourself with the technology prior to the session.

Week 1 – w/c 29 <sup>th</sup> June and 13 <sup>th</sup> July	
Monday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                      12B/Sport (single) with Mr Taberner in the Hall.</p> <p><b>Arrive at 12:40. Dismissal 14:40.</b>                      12D/Textiles with Miss Carter in D7</p>
Tuesday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                      12E/Product Design with Mr Harmer in D7</p> <p><b>Arrive at 12:40. Dismissal 14:40.</b>                      12F/Mathematical studies (Core Maths) with Mrs Cameron in ML1</p> <p><b>Arrive at 12:50. Dismissal 14:50.</b>                      12C/French with Miss Garnier in ML3</p>
Wednesday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                      12D/Maths with Mr Parkes in the Hall</p> <p><b>Arrive at 12:40. Dismissal 14:40.</b>                      12D/Graphics with Mr Cashon in D7</p>



Thursday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12A/Photography with Mr Kinghorn in D7  <b>Arrive at 12:40. Dismissal 14:40.</b>                  12A/Geography with Miss Webb in H2  <b>Arrive at 12:50. Dismissal 14:50.</b>                  12B/Music with Mrs Johnson in ML1  <b>Arrive at 13:00. Dismissal 15:00.</b>                  12A/German with Mrs Greenfield in ML3</p>
Friday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12C/IT with Mr Bryant in I1  <b>Arrive at 12:40. Dismissal 14:40.</b>                  12C/Chemistry with Miss Stanger in ML1</p> <p><b><u>Microsoft Teams virtual meeting</u></b>  <b>Start 12:30 – 14:30</b>                  12C/Psychology with Miss Hudson – access through MS Teams app, do not come into school.</p> <p><b><u>Microsoft Teams virtual meeting</u></b>  <b>Start 12:30 – 14:30</b>                  12C/Health and Social care (Single) with Miss Matthews – access through MS Teams app, do not come into school.</p>

<b>Week 2 w/c 6<sup>th</sup> July</b>	
Monday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12B/Law with Miss Yaseen in H1  <b>Arrive at 12:40. Dismissal 14:40.</b>                  12A/BTEC Business with Mrs Lockwood in I1  <b>Arrive at 12:50. Dismissal 14:50.</b>                  12A/Physics with Mr Murray in H3</p>
Tuesday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12E/Biology with Mr Hudson in H1  <b>Arrive at 12:40. Dismissal 14:40.</b>                  12E/English Literature with Miss Robinson in H3  <b>Arrive at 12:50. Dismissal 14:50</b>                  12F/Fine Art with Mr Cashon in D7</p>



Wednesday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12D/English Language with Mr Storey in H1  <b>Arrive at 12:40. Dismissal at 14:40.</b>                  12A/Sport (Double with Mr Barratt in I1)</p>
Thursday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12A/History with Miss Leach in the Hall  <b>Arrive at 12:40. Dismissal 14:40.</b>                  12C/Sport (Triple) with Mr Taberner in I1</p> <p><b><u>Microsoft Teams virtual meeting</u></b>  <b>Start 12:30 – 14:30</b>                  12A/Psychology with Miss Hudson – access through MS Teams app, do not come into school.</p>
Friday	<p><b>Arrive at 12:30. Dismissal 14:30.</b>                  12B/Health and Social care (Double) with Mrs Britton in I1  <b>Arrive at 12:40. Dismissal 14:40</b>                  12B/Spanish with Miss Loweth in ML3  <b>Arrive at 12:50. Dismissal 14:50.</b>                  12B/Further Maths with Mr Parkes in H1</p>

Your teachers are very much looking forward to seeing you. Please do understand that this is a fluid situation and if there are any changes to the outlined plan we will be in touch to communicate them.

Yours faithfully

Miss C Foden  
 Associate Principal