



5 October 2021

Dear Parents/Carers

We have two vacancies for parents to join the Joint Governing Board of Temple Moor High School and Sixth Form and Temple Learning Academy. These are key roles in supporting and holding both schools to account, ensuring that the good progress we have made over the last few years continues.

As both schools are part of the Red Kite Learning Trust, it is important that we are able to contribute effectively, not only to continue our school improvement, but also that of the Trust, of which we are a part of.

The role of governor is a voluntary one and will require attendance at five full governing board meetings a year, five sub-committee meetings, plus a similar number of days at training and other events.

No special qualifications are needed and the most important thing is to have a keen interest in the schools and be prepared to play an active part in the governing board, however, we would particularly welcome nominations from parents with experience in human resources, legal services, or education. Training is available for all governors and there is an expectation that those new to being a governor will attend free induction training.

The attached document summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents, or individuals exercising parental responsibility, of a child at Temple Moor High School and Sixth Form or Temple Learning Academy.

Information about governance across both schools and the nomination form can be downloaded from the school website [HERE](#), or a hard copy can be collected from both schools' receptions. Please include a short personal statement to support your nomination, which should be no longer than 200 words. Self-nominations will be accepted, but if you are nominating another parent, please seek their prior consent.

Once completed, please return the nomination form to Mrs Hinchliffe, Clerk to the Joint Governing Board, by no later than 12 noon on Friday, 22 October 2021. You can return the form to either school, or alternatively email it to: [governors@tmhs.rklt.co.uk](mailto:governors@tmhs.rklt.co.uk). If we receive more nominations than there are vacancies, elections will be held, the process of which will be shared with parents at the time.

If you have any informal queries, or just wish to know a little bit more about what being a governor involves, please email [governors@tmhs.rklt.co.uk](mailto:governors@tmhs.rklt.co.uk).

Many thanks.

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. Hinchliffe', written over a horizontal line.

Mr Adam Brown  
Chair of Governors, Joint Governing Board

### **Qualifications and disqualifications to serve as an academy governor**

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the school shall be a governor.

A person shall be disqualified from holding office or continuing to hold office as governor if:

- s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
- s/he is absent without the permission of the governing board from all their meetings held within a period of six months, and the governors resolve that his office be vacated;
- s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- s/he is the subject of a bankruptcy restrictions order or an interim order;
- s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- s/he ceases to be a trustee by virtue of any provision in the Companies Act 2006;
- s/he is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- s/he is otherwise found to be unsuitable by the Secretary of State;
- s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
- s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- s/he has not provided to the Chair of Governors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997